

## Company Formation Information Form

What is your proposed company name?			
2 <sup>nd</sup> choice of company name:			
3 <sup>rd</sup> choice of company name:			
Will you have a separate trading name?		Yes / No	
Trading address of company			
<b>Appointment of officeholder(s) (for more than two officeholders please attach additional pages)</b>			
<b>Officeholder 1:</b>			
Family name:			
Given names:			
Residential address			
Telephone		Mobile	
Date of birth		Place of birth	
Tax File Number		If shareholder – number of shares held	
Please specify which role(s) this officeholder will have:		<input type="checkbox"/> Director <input type="checkbox"/> Secretary <input type="checkbox"/> Public Officer <input type="checkbox"/> Shareholder	
<b>Officeholder 2:</b>			
Family name:			
Given names:			
Residential address			
Telephone		Mobile	
Date of birth		Place of birth	
Tax File Number		If shareholder – number of shares held	
Please specify which role(s) this officeholder will have:		<input type="checkbox"/> Director <input type="checkbox"/> Secretary <input type="checkbox"/> Public Officer <input type="checkbox"/> Shareholder	

On confirmation of your company name and Australian Company Number, each officeholder will be required to fill out the forms relevant to their positions as attached.

## **Agreement / Consent of Member to take Shares**

Company name:

Australian Company Number (ACN):

I/We, the undersigned, agree to take up the number and class of shares and agree to the amount to be paid and the amount unpaid per share if any, as follows in the proposed company.

<b>Number of Shares</b>	<b>Class of Shares</b>	<b>Amount to be Paid per Share</b>	<b>Amount UnPaid per Share</b>
1	ORD	\$1.00	\$0.00

Signed: \_\_\_\_\_  
Shareholder name:

Dated:

## Consent To Act As Director

1. I consent to act as Director of

A.C.N.

2. Name (family and given names):  
and former names (if any):

3. Residential Address\*:

4. Date of Birth:

5. Place of Birth:

Date:

Signature: \_\_\_\_\_

N.B. A Director who has a material personal interest in a matter that relates to the affairs of the company must give the other directors notice of the interest.

Some exemptions apply (e.g. where the company is a single director proprietary company, where the company is a proprietary company and the other Directors are aware of the nature and extent of the interest and its relation to the affairs of the company).

See Section 191(2) for other exemptions.

\* Residential address must be given unless exemptions apply relating to risks to personal safety and the Commonwealth Electoral Act. In this event additional ASIC forms must be lodged.

## **Consent to Act as Secretary**

I hereby consent to act as Secretary of the Company and give notice as follows:-

1. The name of the Company is:
2. My present family and given name is:
3. My usual residential address is:
4. The date and place of my birth is DD/MM/YYYY, \_\_\_\_\_

Signed \_\_\_\_\_  
Secretary name:

Date: